

# HARTLEY LIFECARE ANNUAL REPORT 2013 - 14



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Hartley  
Lifecare

*Making a  
difference  
for people  
with disability*

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Integrating the National Brain Injury Foundation



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## CHAIRMAN OF THE BOARD – Report



There were three major areas of focus for the Board in 2013-14, on top of the important work of supporting and guiding the management team in the provision of high quality care for Hartley residents and clients.

Most importantly, a strong focus for the entire year was the preparations for the introduction of the National Disability Insurance Scheme (NDIS) from 1 July 2014 in the ACT. The Hartley management team, ably led by our CEO Eric Thauvette, has been very active during the year in both preparing Hartley for the changeover, but also working with our clients to make sure that they were ready for this significant change in the funding and provision of their disability and support services. At each of its five scheduled meetings for the year, the Board was briefed by Eric on the status of the NDIS implementation and the Board is quite comfortable with Hartley's preparations, and how we expect the scheme to positively affect our clients.

During the year, we joined in an alliance with Sharing Places and LEAD, to better partner with like organisations in the provision of support services for people with disability. The alliance is a collaboration designed to help create better pathways for people with disabilities as they navigate support services, funding arrangements and care plans. Each of the three organisations participating in the alliance retain management control over their businesses, but we will work together to achieve better joint outcomes from our respective services provided to our clients.

Thirdly, during the year Hartley integrated with the ACT-based National Brain Injury Foundation (NBIF). The Foundation experienced some operational problems and, following discussions by both the Boards involved, a decision was taken by the NBIF to integrate its operations into Hartley. The Hartley Board welcomes the move, as the resulting footprint of services and physical assets will complement Hartley's established services, while Hartley itself will now add support for brain-injured Australians as a key area of focus for our activities. As a result of the integration, Mr Eric Schick from the NBIF joined the Hartley Board and we welcome him to the role. Mr Benjamin Battisson also joined the Board during the year in a non-voting capacity. Benjamin brings significant public and private sector experience to Hartley, and has been deeply involved as we review our strategic planning documents.

During the year, our Patron, His Excellency Michael Bryce AM AE, advised us that he would be stepping down from the role. On behalf of the Board, I wish to express our deep appreciation for the wonderful support that Mr Bryce provided to Hartley in over 5 years as our Patron. The Board is pleased to welcome Her Excellency, Lady Cosgrove, as Patron of Hartley and we look forward to working with her in that capacity.

Lastly, I again express the Board's gratitude to our staff, the management team and our kind sponsors and supporters. Hartley makes a real difference to the lives of our residents and others with disability in the Canberra area, and without the support of our volunteers and fund raisers our reach would be smaller.

Geoff Leeper  
Chairman Board Directors

# EXECUTIVE DIRECTOR'S REPORT



As Hartley enters our 52<sup>nd</sup> year of supporting people with disability we continued to use our creativity and dedication to keep thinking and acting anew. This vital contribution to our success is part of what I have been privileged to witness over the years from staff, management and the Board.

In 2013–14 we continued to work closely with people with disability and their families to address unmet need, to provide excellent support services, and to slowly grow the organisation and make Hartley the viable organisation it has become.

The integration of the National Brain Injury Foundation (NBIF) into Hartley was another example of Hartley's dedication to people with disability and the community. Back in 2013 the Board of the NBIF approached Hartley and suggested that the NBIF be integrated into our services. We have worked closely with them to enable that process. As a result Hartley acquired Dorothy Sales Cottages including the therapy pool, Tanderra House, and the op shop in Genge Street in Civic. We are preparing to launch an information and advocacy service for people with brain injury in the ACT.

With the pending roll-out of the National Disability Insurance Scheme, the ACT Government's announcement that it will cease direct support to their accommodation support services and the closure of one of their respite care houses led to an influx in enquiries and requests to Hartley from families who needed our support services. During the year we worked closely with these families to support them and increased our respite care availability which was made possible by our fundraising efforts.

The Hartley-FAW Ability Cycle Challenge raised a record amount with over \$550,000. This helped us to expand our supported services and respond to the demand for our respite care. I would like to thank our major sponsor, FAW Building Supplies, the Department of Health and all other sponsors, cyclists and volunteers that make this a great event every year.

The Hartley Hall Markets was another ongoing and valuable source of fundraising for Hartley. A big thank you goes out to our volunteers who help at the markets. Indeed, our volunteer support across the organisation helps to make Hartley what it is today. Without them we could not provide the level of support that people with disability need.

During the year we once again focused on strategic planning to place Hartley in an excellent position to carefully and slowly grow to meet unmet future demand.

The Better Together Alliance continues to thrive as Hartley, LEAD and Sharing Places work closely together and share expertise and resources to get ready for the NDIS. Helping people with disability prepare for the NDIS is the main focus of the alliance's work.

We continue to work with Ability Technology to carry out assistive technology assessments, and offered support and equipment to a record number of people with disability this year. We thank them for their strong commitment to our clients and their willingness to travel to Canberra to provide technology and training.

With the outstanding support of the Board and the dedication and passion of staff Hartley is an excellent organisation that will see people with disability receive better services into the future.

Eric Thauvette  
Executive Director

# VISION, MISSION AND VALUES

## Our vision

Life care options for children and adults with physical and complex disabilities.

## Our mission

Provision of high quality residential, recreational, respite and community services for children and adults with physical and complex disabilities.

## Our values

The Board, management, staff and volunteers of Hartley Lifecare value:

### Individual potential

The rights of individuals to achieve their maximum potential

### Integrity

Respect, honesty and ethical behaviour towards our clients and stakeholders

### Positive Outcomes

The achievement of positive outcomes for our clients and stakeholders

### Accountability

Decisions and actions that are consistent and transparent

### Teamwork

Teamwork that delivers our agreed vision, desired future and strategic objectives



*Paul enjoys his garden area at home*



*Sue Healey Sharing Places, Eric Thauvette Hartley Lifecare, Keryl Neville LEAD and Minister Joy Burch at the launch of the Alliance*

# Hartley Lifecare Board

## Patron

### Her Excellency Lady Cosgrove

We are delighted and honoured that Her Excellency Lady Cosgrove has accepted the role of Patron of Hartley Lifecare.



Her official biography lists her personal interests as art and architecture, nature and gardens, and she is a keen sports follower. As the wife of our Governor-General, His Excellency General the Hon. Sir Peter Cosgrove AK MC, she continues a recent tradition of vice-regal patronage.

Lady Cosgrove has been actively involved in the welfare of partners in the defence community and became the inaugural Patron of Partners of Veterans Australia. She has worked with numerous voluntary organizations, supporting aged and people with disability and endangered Australian wildlife.

## Chairman of the Board

### Geoff Leeper

Geoff Leeper is a senior public servant who joined the Hartley Board in 2010, becoming Chair in August 2010. Geoff's involvement with Hartley began in 2002 through the Ability Cycle Challenge. He has participated in the challenge since then, including in the 2013 CEO Cycle Challenge. Geoff is particularly interested in the Board's role to improve life outcomes for Hartley clients and residents.



## Board members

### Tonia Barnes

Tonia was previously the Chief Executive Officer of Palliative Care Australia in 2004. She was appointed to Hartley Lifecare's Board in 2002.



### Benjamin Battisson

Benjamin is the Principal of nossittaB Consulting. He has a rare combination of public, private and not-for-profit experience acquired over 20 years working within government, consulting to public and private sector organisations, and in volunteer and other roles within community organisations. He has participated in the Ability Cycle Challenge since 2002. As a Board member, Ben is supporting Hartley to help build the management and leadership capability of our staff.



### Harris Boulton

Harris has been associated with Hartley Lifecare and its preceding organisation for more than 30 years. He was awarded honorary life membership of Hartley Lifecare in 1993. Harris' youngest daughter lives in one of Hartley's residential homes. Harris was chairman of Hartley between November 2009 and August 2010.



### Peter Brown

Peter is a manager in the Australian Government Attorney-General's Department. Prior to this he was a police officer for 18 years with the Victorian Police, resigning as an Inspector. Peter is the chair of the Black Mountain School Board and Sailability ACT. Peter is married with four children. Jaimie, the second youngest, receives respite care with Hartley Lifecare.



### Lee Donnelly

Joining the Board in 2010, Lee has been an active member of the Canberra community since 1972 and through his role before retiring this year as company secretary at the Fyshwick Markets has supported Hartley Lifecare for many years. Lee has a colourful and varied background in management, marketing, and in television and radio. He is also passionate about sport, especially rugby league.



### Terrence Gallagher

Terry was a senior public servant prior to his retirement in 2009. He has had a long association with coaching people with disability and managing the ACT Electric Wheelchair sports team. Terry joined the Hartley Board in 2008.



### Eric Schick

Eric previously was the honorary secretary of the National Brain Injury Foundation becoming a member of the Hartley Board in August 2013. Eric is a retired specialist consultant in property development, property budget planning and management, property client representation, property taxation and contract dispute resolution.



### Jenni Heckendorf

Jenni joined the Board in 2013. She has worked in an advisory capacity to various government departments. Jenni has a passion for art, particularly when it involves the equality of all people with disability.



### Jenni Vincent

Jenni has worked for various Australian Government and ACT Government departments and began working as an IT consultant in 2012. Also a board member for Advocacy for Inclusion, Jenni's focus is on improving life opportunities and care for people with disability



### Lisa Keeling

Lisa Keeling joined the Board in August 2010. Lisa is a lawyer with Clayton Utz and has been involved with Hartley Lifecare since she first participated in the Ability Cycle Challenge in 2006.



### Board meeting attendance 2013–14

Board members	2013			2014			Total	out of
	Aug	Oct	Nov	Feb	April	June		
Geoff Leeper	✓	✓	✓	✓	✓	✓	6	6
Tonia Barnes	✓	✓	A	✓	✓	✓	5	6
Harris Boulton	A	✓	✓	✓	✓	✓	5	6
Benjamin Battisson			✓	✓	✓	✓	4	4
Peter Brown	✓	✓	✓	✓	A	A	4	6
Lee Donnelly	A	✓	✓	✓	✓	✓	5	6
Terry Gallagher	✓	✓	✓	A	✓	✓	5	6
Jenni Heckendorf	A	✓	✓	✓	A	A	3	6
Lisa Keeling	✓	✓	✓	✓	✓	✓	6	6
Eric Schick		✓	A	✓	✓	✓	4	5
Jenny Vincent	A	✓	✓	✓	✓	✓	5	6

A = Apologies

P = Attended

= Not a member at the time

# HARTLEY LIFECARE TEAM

## **Eric Thauvette, Executive Director**

Eric started with Hartley in 2006 and was appointed Executive Director in 2008. Eric has extensive experience in managing disability programs, training, autism programs and administration, both in Australia and in Canada. Eric holds a Bachelor of Sociology.



## **Liz Alexiev, Disability Programs Manager**

Liz manages the Community Outreach Programs. Liz has many years' experience in the human services sector in the areas of child care, aged care, youth work, drug and alcohol, disability support and mental health. She holds a Bachelor of Human Services/Social Science. Liz has a strong focus on promoting independence and providing meaningful support to people with a disability living in their own homes.



## **Helen Falla, Fundraising and Marketing Manager**

Helen has worked tirelessly for Hartley Lifecare since 2001 in the fundraising, events and marketing areas. Helen's role includes managing events and all areas of marketing. Helen ran the fundraising campaign to build the new administration office, Assistive Technology Unit and training facility.



## **Rosalie Krause, Finance Officer**

Rosalie joined Hartley Lifecare in 2004. She comes from a family transport business and banking background. Rosalie has previously been the receptionist at Hartley Lifecare and managed the Hall Markets for many years. She is currently our Finance Officer.



## **Kathy Le Mesurier, Disability Programs Manager**

Kathy joined us as part of a work experience program in 1988. Over time she has worked in a variety of roles including as a support care worker in a number of our residential homes. Kathy is now the Disability Programs Manager.



## **Kate Luck, Finance Manager**

Working for Hartley Lifecare since 2009, Kate has a strong background in financial management for various national and local not-for-profit associations. She has extensive experience in business and holds an outstanding achievement award.



## **Amanda Magnum, Receptionist**

Amanda joined Hartley Lifecare as receptionist in 2013. Amanda who was brought up in Canberra, is also studying for a science degree at the University of Canberra.



### **Linda Martin**

Linda initially started with Hartley Lifecare in 1995. She left to spend time working in the public service, but returned to Hartley Lifecare in 2004 as Human Resources Manager.



### **Leonie Mayberry, Hartley Hall Markets Manager and Assistive Technology Coordinator**

Leonie started with Hartley Lifecare in April 2012. A fifth-generation Canberran and business owner for the past six years, she has a strong focus on community and client service. Leonie is the Hartley Hall Markets Manager and coordinates the Assistive Technology Program.



### **Helen Ryan, Disability Programs Manager**

Helen has worked in nursing and community services in both aged care and the disability sectors for a number of years and is an experienced manager. Helen oversees Hartley Lifecare's disability services.



### **Jade Sargent**

Jade came to Hartley in June of 2013 to work alongside Helen as part of the fundraising team. Jade has a Bachelor of Design/Fashion and runs a small fashion label called Sovata in her spare time. Jade completed a fundraising module during her time at CIT.



# DISABILITY PROGRAMS: MANAGER'S REPORT



**Helen Ryan**

Hartley Lifecare continues to deliver supported accommodation under the Family Governance and now co-resident models. Families meet on a regular basis to review house improvements, finances, staffing and client care. Feedback about services continues to have a positive overall effect on improving the standard of service delivery.

The Active Support care model where people with disability are engaged and participate in their own support is very successful. Residents enjoy participating in everyday household tasks and are very proud of their achievements.

## Lord Street

Following a Belconnen Community Service energy review, Lord Street house had upgrades to door seals and pelmets were installed. The house was also given a heated throw rug, shower timers, fridge thermometer and power boards. Parents, residents and staff attended an education session on energy use.

Regular social outings in Canberra and the region included Australia Day celebrations, trips to Goulburn and Murrumbateman, as well as picnics by the lake. Throughout the year, Robyn Rowe Chocolate donated some delicious treats.

Sailing in the warmer months under guidance from the team at Sailability is another recreation pastime most clients really enjoy. One young person received an award for most improved sailor. Another highlight was when Sandra gave a short speech at a Yowani Golf Club fundraising event. She was then treated to a ride in a golf buggy onto the range to encourage and thank golfers.

## Gladys Lister Street

Gladys Lister residents were thrilled to win prizes again at the Royal Canberra Show for their art and craft work. Families all got together at furniture stores in Fyshwick to try out new lounge and recliner chairs for their house. A fabulous holiday was had at Port Stephens and Jamberoo Water Park travelling there in their house van.

Everyone at Gladys Lister participated in making a short film at the house for Hartley to showcase its services. A really enjoyable day was had by everyone who loved hearing the words 'lights, camera, action'! They were filmed doing household chores including drying dishes, taking washing off the clothes line and setting the table. Specialised equipment used in houses also featured in the film clip. The ceiling hoist was shown in action with staff carrying out a transfer and also using the wheelchair accessible van.

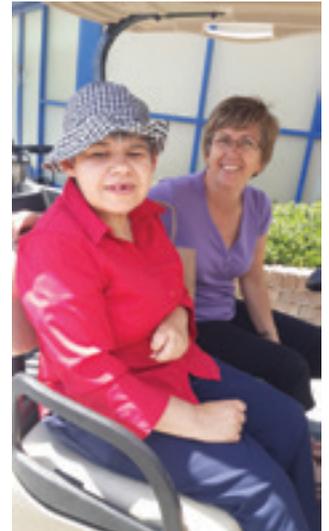


*Rebecca and Mary Ellen at Jamberoo*

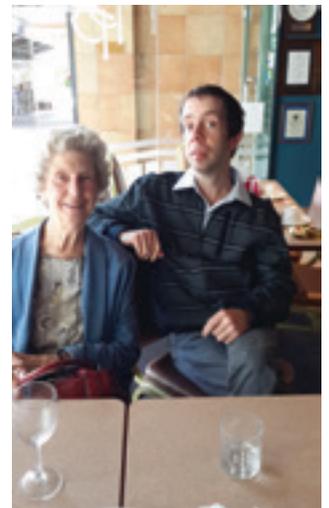
People from Gladys Lister carry out useful voluntary work assisting the Hall Market Manager to hand out newsletters to stall holders. Mary-ellen is also a regular volunteer at the Canberra Times Fun Run at the finish line drink station.

## Suttor Street

A film made for ACT Disability, Aged and Carer Advocacy Service about the Official Visitor Scheme features a person who lives at Suttor Street. Two others were delighted to win prizes for their art and craft work at the Royal Canberra Show. Another great year of recreational trips has involved short trips to Sydney to see stage productions and enjoying local activities in Canberra area as well.



*Sandra and Rosalie at fundraising Golf Day*



*Phillip catching up with Mum*

## Langdon Avenue

A new service for Hartley commenced at Langdon Avenue with a young woman starting in October filling the position until a co-resident vacancy is filled. The co-resident is a 'live in' position and supports the person with disability to be as independent as possible. This model gives a person with disability the opportunity to expand on their existing support networks and achieve their personal goals.



Swimming lessons an important exercise activity

## Staff awards

A cocktail party was held at the Hyatt Hotel to celebrate the annual ACT Disability Support Worker Awards. Wendy Millar, supervisor at Suttor Street, won the Long Service Award—2013. Wendy has been employed by Hartley for 26 years. Here is an extract from Wendy's nomination:

*'Wendy is an inspiration to others in the community and those with whom she works talking about her work in the disability sector always stating it is a wonderful area to work. She is creative with service delivery ensuring everyone under her care has appropriate support and fun. She has the ability to motivate the staff and always gives praise for a job well done. Patience is always evident and she is a good listener of those we support, their parents and the staff. She is always positive and has a tireless attitude to ensuring people with disability lives are full of experiences and happy. She gets the job done. Those we support have a nice time. The staff has commented that she is kind, caring and dedicated and a wonderful supervisor.'*

Flowers, certificates as well as a Westfield gift voucher was accepted by Zahra Yadzi staff member at Suttor Street. Gladys Lister Street Team was also nominated for Team of the Year at the ACT disability support worker awards.



Hartley staff at the Disability Support Worker Awards—Debbie Miles Howe, Tilley Harper, Melissa Johns, Zahra Yadzi and Kara Massey.

## Staff

We continue to train our staff to deliver high standard of care to meet our client's needs. Regular training undertaken included First Aid, Manual Handling, Medication, Bowel Care, Documentation and Infection Control, Food Safety.

I would like to commend our staff on their professional care over the last 12 months so vital to enhancing the lives of those we support. Their teamwork and willingness to learn enables us to continue to deliver high quality services.



ACT Minister Joy Burch MLA presents flowers to Zahra

## Volunteers

Regular volunteers are involved in our recreation programs and home garden maintenance at each of the houses. Everyone at the houses look forward to greeting the volunteers and are most appreciative of the time they spend volunteering. Regular volunteers include Susan Ferrier, Bruce Griffin, Cycle Challenge participants and Oracle staff.

# DISABILITY PROGRAMS: MANAGER'S REPORT



**Kathy  
Le Mesurier**

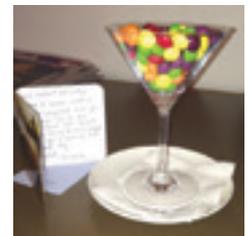
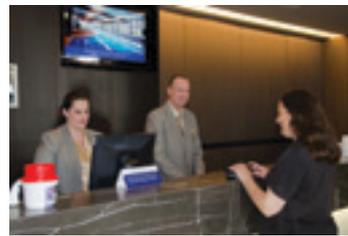
Hartley Lifecare provides 24-hour accommodation services to people in the Canberra region with all levels of disability. Many of these people require support with high and complex needs. Our focus is on providing a high quality service that meets the needs of each individual, enabling them to have continued choice and control in all aspects of their lives. We provide this specialised support within the home as well as in the community through social, transport and recreational opportunities. Our services continue to expand and are constantly evolving to address the changing needs of the person and disability environment.

## Respite services

Respite offered by Hartley Lifecare is a well-established and long running service. We provide centre based 24-hour respite for people with multiple and high complex needs. This service offers long and short-term respite for a wide range of ages and requirements. We aim to provide high quality service with flexible individual approaches to meet the needs of the person and their family. Last year we provided respite for 18 people on a regular basis as well as assessing 10 new enquiries.

## Novotel Canberra

This year many of the family members of people we support have had the opportunity to stay at the Novotel Canberra through their 'Caring for Carers' program. Parents and carers experienced Novotel Canberra's hospitality. They were pampered and treated to one or two wonderful nights of rest and relaxation including breakfast at One Restaurant the following morning while their child is supported at Hartley Lifecare's respite facility. Respite is much needed by those who care for a person with a disability. A break provides important benefits. It offers carers an opportunity for rest and relaxation, helps restore life balance and overall wellbeing, enhances physical and mental health, encourages a social life, and a gives them time to do their own things.



*The Novotel Canberra really spoils our parents and carers*

## Volunteers

Once again we had support from various groups of volunteers. This support is invaluable and provides much needed assistance in the houses with maintenance and gardening. A huge thank you in particular to United Way, Oracle, SAS and Bruce Griffin.



*SAS Volunteers hard at work in the garden at Hartley Court*

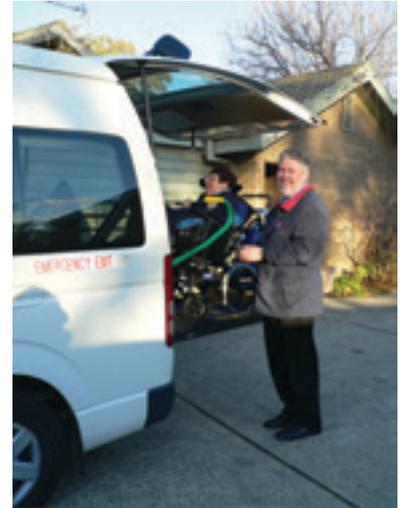
## Enhanced Service Offer grants

This year has seen many new opportunities for individuals to ready themselves for the upcoming changes with the National Disability Insurance Scheme. One of these opportunities was Enhanced Service Offers. People applied for ACT Government funding to help them pay for services, equipment or access community programs to improve the level of support in their lives. The grants gave people more choice and control, the experience of self-managing their own money, increase their work hours, access and pay for additional therapies, and have wider access to the community through individual support.

## New bus at Hartley Court

This year we replaced one of the wheelchair accessible buses at Hartley Court as well as purchasing new and updated equipment for the house. With the equipment we are able to maintain high level of safety for our clients and provide a safe working environment for our support staff.

Many thanks to Julian and Liz Barrington from The Good Guys Tuggeranong who continue to support our driving unit.



Julian Barrington from the Good Guys Tuggeranong—proud to have supported the transport unit for 10 years

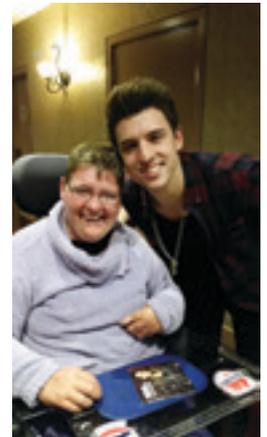
## Recreation

This year there were some fantastic trips away, including to Melbourne to see the football, coastal trips that allowed two people to see family members they had not seen for many years, and a trip to Queensland with staff to meet up with family and have a holiday.

Many thanks to the supervisors in the houses who have assisted in arranging these trips, especially for organising the hire of equipment and transport. Thanks also to the staff that support the many individuals with disability who have taken part in the recreation opportunities.



Enjoyable outings – a great day out at The National Zoo & Aquarium



Kylie meets Taylor Henderson

## Michelle holiday—Australian Open Tennis Melbourne

*I went to see the Australian open tennis in Melbourne in January 2014. It was a wonderful trip and I had six days away. I had two staff go with me to help. I got to see the winner play.*

*I went to some great restaurants and had some good nights out. I also did some shopping.*

*I got to Melbourne by the train which made the trip much easier and I stayed at the Novotel in the city. I was close to everything. It was a fantastic trip.'*

... Michelle



# DISABILITY PROGRAMS: MANAGER'S REPORT



Liz Alexiev

## Outreach Program

The Outreach Program continues to provide an individualised service to people with disability living in their own homes. Services range from a few hours several times a day to 24 hours a day 7 days a week, depending on individual need.

With the dedication of caring, reliable and passionate support staff the Outreach Program continues to provide a high level of flexible and individualised support, enabling people to reach their full potential at home and within the community.

## Community and recreational support

The Outreach Program enables and encourages people with disability to be involved with and included in their community by attending activities and programs such as swimming as therapy, Sailability, gym sessions, supported employment, art classes and adult education.

In addition, those we support attend local events in the ACT such as lunches in and around Canberra, Canberra Aero Club fun flights, the Royal Canberra Show and Australia Day celebrations. Along with activities and programs run locally, several people also went on supported holidays throughout the year.

Some of these trips were to visit family in Sydney, a 'boys' weekend in Kiama, work trips to Brisbane, Melbourne and even to Geneva in Switzerland! Wherever the location, Hartley staff continued to provide meaningful and tailored support.



David and Jenni enjoying a holiday



Kiama trip

## The Intentional Community one year on

This residential community was in the dreaming, planning, creating, establishing and developing stages for nearly 11 years from conception to birth. It incorporates the homes of Jackson West, Daniel Connaughton and Ben Patrick—three young men with disabilities who each have a home of their own, the resulting work and determination of three mothers who didn't take no for an answer.

Benambra one year on has proven to be more than a bunch of townhouses. It represents community inclusion, comprising of people from a range of different social, employment and educational backgrounds who have agreed to be supportive, friendly and sensitive to the needs of each other and who want to live in the complex and be part of it.

In the last 12 months the community has had working bees, gardening days, community BBQ's, local bands, trash and treasure swaps, and the ukulele group of Canberra, to name a few. Along with the entertainment and events that are held members have built good relationships with one another borrowing and offering tools, trades and services as well as working together to upkeep the communal garden, reaping the rewards of fresh herbs and vegetables.

## Cuisine Team

Cuisine Team activities occur once a month, giving all people who access Hartley services the opportunity to develop strong social connections through regular outings. Cuisine Team outings include dining out, lunches, bowling, movies and barbeques. Ongoing and generous donations from Hartley's Ability Cycle Challenge fundraising make Cuisine Team activities possible.



*Celebrating one year on*



*Eric Thauvette, Daniel Connaughton ACT Minister Joy Burch MLA at Benambra*



*Cuisine Team outings at the National Zoo & Aquarium guided tour*



*Enjoying the first birthday celebration party*

## Assistive technology

During the year two people completed assistive technology assessments. Assistive technology has improved their quality of life with, for example, access to games, skype, email and social media

## Edward's story of employment at Psych Sessions

*'Since being offered the opportunity to work at Psych Sessions I have learned new things —the differences in computer systems from eight years ago, built working relationships and improved my financial situation. I enjoy my workplace. I enjoy the work and like the people I work with. This job opportunity keeps me busy, in turn building my self-confidence and giving me hope for future employment opportunities.'*

... Edward

Edward lives in one of the homes we acquired through integration with the National Brain Injury Foundation. We are privileged to work with Edward in finding him this employment opportunity.

## David Heckendorf—United Nations

In September 2013 David Heckendorf joined a small team of people who went to the United Nations in Geneva for six days.

Afterwards, he travelled with his sister, Annette, to London and Paris.



David receives support from Hartley through our Outreach Program

# ASSISTIVE TECHNOLOGY: COORDINATOR'S REPORT



**Leonie  
Mayberry**

Assistive technology helps people with disability gain greater independence by using technology to communicate with others and establish control within their own environment. Providing technology and training leads to new skills needed at home and work and increases personal independence.

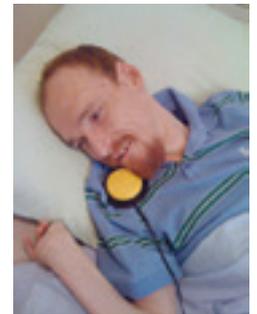
## Partnerships in assistive technology

The Hartley Lifecare Assistive Technology Program is in its 8th year. We thank our loyal supporters— Clayton Utz, Accenture, John James Memorial Foundation and The Snow Foundation. With their ongoing support we have been able to continue with this important program, helping our own clients and many others living in Canberra access much needed assessment, ongoing training and equipment.

Hartley Lifecare partners with Ability Technology, who travel to Canberra from Sydney, to provide dedicated one-on-one assessments and follow-up training programs. Our program assists individuals to gain access to education and skills development for the future. Following each assessment the individual is given an extensive report with recommendations and guidance specific to their needs.

## Popular information workshops

The partnership with Ability Technology has also enabled us to run information workshops open to the public with a range of topics relevant to assistive technology. During the year we held workshops on the iPad 101 with 28 people attending, and a 'Technology and the NDIS' workshop which was also popular. Attendees included people from other disability organisations, government departments, clients, staff and individuals who had previously accessed the program.



*Assistive technology uses within the home increase independence*

## Accessing recommended technology

During the year people with disability who were successful receiving an Enhanced Service Offer grant meant many first-time people were assessed, many referred by other organisations. Access to devices such as the iPad tablet as a communication and recreation device has been wonderful. Tablets are not only a great communication tool but also a fun way for people to play games, take photos and interact with friends and family.

This year we have also seen a spike in recommendations to individuals needing environmental controls. Custom designed television remote controls with big buttons for ease of use, GPS wrist watches and special phone systems are just some of the equipment recommended and provided through the program.

## Speech Output Heavyweights



Proloquo2Go



SpeechTree



Predictable



*Extract from workshop 'iPads & More' conducted by Dr Graeme Smith from Ability Technology*

Alongside Ability Technology we participated in the 'Control and Choices Expo' this year, setting up an information booth. This was a fantastic opportunity to promote our program to the community and was a very successful event.

## Assistive Technology supporters

The continuing success of the Assistive Technology Program was again helped by the funds raised through the FAW Ability Cycle Challenge and the Hartley 24 hour Wheel-a-thon events. Both very successful events raise much needed funds to continue our work and promote our Assistive Technology Program throughout the wider community.

We are looking forward to continuing our strong partnership with Ability Technology into 2015 to provide more assessments, information and technology solutions to people who can most benefit from our Assistive Technology Program throughout Canberra and surrounding region.

### Assessments & follow up appointments provided in 2013 -2014

- Number of assessments—48
- Number of new assessments—25
- Number of follow-up appointments—14
- Number of Hartley Lifecare client appointments —20
- Number of external organisation assessments —28

## Great results

Report by Bronwyn Simpson **B. App Sc (OT) Ability Technology**

'Janet' likes to be as independent as possible, and enjoys her job. Her intellectual disability makes it difficult for her to remember to do things, or to use complicated technology like a mobile phone or DVD remote control.

After an assistive technology assessment, Janet was set up with a mCare SOS Mobile Watch, which alerts her at certain times each day, for example, when it's time to take her medication and time to finish work. The watch is also a mobile phone, and Janet can answer calls from her friends and family by pressing a button on the watch. If Janet is lost or anxious, she can press the orange SOS button on the watch, which automatically calls her carers and shows them her location on a map.

Janet also loves the phone function with picture dialling, which she can use to call her friends and family by pressing the button with their photo. A new, simplified remote control also allows Janet to operate her TV and DVD by pressing large buttons with images.



mCare SOS Mobile Watch

### Total Ability supports Hartley

*'Total Ability brings the latest high quality driving aids to the market through their close alliance with Fadiel Italiana. The range of equipment covers electronic, mechanical and hydraulic systems that provide solutions for a broad range of users. Fatigue is reduced, driver competency is improved, and safety behind the wheel is increased significantly. Fadiel's philosophy and 30 years' experience in the industry has earned a reputation at the international level for reliability and quality.'*

... Paul Crake, Director, Total Ability

Paul has supported Hartley Lifecare over many years and is working tirelessly to raise awareness about improved driving aids new to Australia that enable independence for people with disability.



# FUNDRAISING AND MARKETING: MANAGER'S REPORT



**Helen Falla**

Once again we completed another full and eventful year with many fundraising successes. Fundraising is hugely important for Hartley Lifecare as funds raised support our mission to provide high quality residential, recreational, respite and community services for children and adults living with disability.

Sincere thanks go to generous members of the community who support our fundraising efforts through events and donations. Many programs simply would not exist without this ongoing support. On behalf of people we support a huge thank you for your help. Because of you specifically a respite bed, the transport unit, recreation and improved access to the community, education and work placement would not be possible. Your support has improved life care options for many living with disability in the ACT and surrounding area.

We are most grateful for continued support from Accenture and Clayton Utz Foundation to further grow the Assistive Technology program. Clayton Utz also provide Hartley with many in-kind hours through their community pro bono program.

## John James Memorial Foundation

John James Memorial Foundation has generously supported Hartley across many programs that have always needed funding across the years. This year we are delighted and extremely grateful to the Foundation for their support toward the formation of *Hartley Brain Injury ACT* which will establish an information and advocacy service for people with brain injury including people who acquire brain injury.

## Wheel-a-Thon

The second annual event was held across a weekend in September with many enthusiastic participants attempting to ride for 24 hours or tag team with family and friends across the weekend.

A great time was had by all. A huge thank you goes to Mix 106.3 FM radio and FAW Building Supplies who sponsored the event. Also thanks to the many volunteers who helped across the busy weekend.

Next year we are looking at adding more activities and different sessions to the event and using the centre of the track to grow the event.



*MIX 106.3 FM radio joined in the fun at the Wheel-a-thon*

## Outdoor catering

Outdoor catering events continue to help raise funds and awareness of people living with disability. Thank you to ACT Rogaine Association who each year invites us to provide the catering for their many events in a variety of locations. These events can be a real challenge as we provide nutritious meals, sometimes over a 24-hour period, in remote bush areas. Logistically challenging, but our wonderful volunteers rise to the occasion each time.

Thanks also to Bunnings, Fyshwick Markets, Canberra Airport and Pedal Power for enabling us to hold fundraising BBQ's. All outdoor catering events are run entirely by our large group of wonderful volunteers.



*Volunteers cooking for the hungry shoppers at Bunnings Belconnen*

## Volunteers

We are extremely fortunate to have a wonderful group of loyal, dedicated and hardworking volunteers. Without their support we would not be able to achieve as much as we do when raising funds at our fundraising events, running a successful Hartley Hall Markets each month, maintaining gardens and maintenance on the houses without incurring substantial costs, or enabling the people we support to enjoy regular outings and social occasions. From all at Hartley a massive and sincere thank you to our volunteers.

This year we participated in the Volunteers ACT Volunteering Expo held at the Albert Hall. It was great to meet so many enthusiastic Canberrans looking for volunteer roles. If you are interested in joining our band of volunteers there is always a place to help out.



*Volunteers helping at meal stops*



*Hartley Op Shop is located in Genge St Civic*

## Hartley Op Shop

This year we acquired, through our integration with the National Brain Injury Foundation, an Op Shop located in Genge Street, Civic. The Op Shop is run entirely by volunteers. We are seeking keen people to help out on shifts across the week to ensure the Op Shop can continue.

Although the shop only has a small space for clothing and bric a brac we are able to alternate products quite often as we use part of the Hartley administration building to store items. So on each visit you will see many and varied items for sale. Clothing donations can be brought to our office at 6 Hodgson Place in Pearce for sorting. Unfortunately we cannot accept electrical items.

## Hartley—FAW Ability Cycle Challenge—another record set

Yes, again another record has been set! An outstanding effort by participants, sponsors, volunteers and the many supporters of the event within our community have yet again excelled themselves with an incredible result of \$576,000.

The event was once again sponsored by FAW Building Supplies as naming rights sponsor. Thank you to Michael Agnew for his ongoing support. Michael experienced the event first hand this year with his participation in the CEO Challenge, a one-day ride from Jindabyne to Charlotte Pass and return to Jindabyne.

Other major sponsors included Australian Government Department of Health, Fyshwick Fresh Food Markets, The Good Guys Tuggeranong, Clayton Utz, Accenture, Medibank, CSC, Rural Funds Management, NetApp, EMC, Nous Group, Aspen Medical, and On The Rivet Cycle Tuggeranong & Phillip. Jindabyne Sport & Recreation Centre and Canberra Greyhound Racing Club were new in-kind sponsors this year and both made valuable contributions towards the success of the event.



*Karen Zellar award recipient Bill Neate Volunteer of the year*

*'Jindabyne Sport and Recreation is a proud supporter of the Hartley-FAW Ability Cycle Challenge. The centre has hosted the event for the past 13 years and has observed the event grow over this period. It is a pleasure to host the event and work with the event organiser each year. All the staff at the centre look forward to working on the event weekend. We look forward to maintaining our involvement with the event well into the future.'*

... Steven Manning  
Centre Manager  
Jindabyne Sport and Recreation Centre



Teams once again took every opportunity to help raise funds throughout the year and excelled on the day. They are wonderful ambassadors for Hartley, helping to raise awareness of people living with disability.

During the event, they were rewarded with beautiful weather and a fitting 'poem' written especially for them and read by Sally Richards at the celebrations on Saturday night at Jindabyne. The poem is on our Facebook page and website. A lot of fun, many a personal challenge and personal bests were experienced. At the same time it took hard work and determination by every person involved in the event. Thank you to the participants, their families and friends who all supported in one way or another.

Teams who participated this year:

- Stage 1—Clayton Utz, Resolution Cogent, Rural Funds Management, On The Rivet, Medibank Health, Unlikely Partners, Nous Group and Team Pill
- Stage 2—Accenture, CSC Defence, Fyshwick Market Tandem Team, JLS Express Hartley, The Allstars, PSC Insurance and Fortinet Flyers

The CEO Challenge was well attended this year with 12 riders who tackled the 'uphill' section with much gusto. Thank you to those who participated in this section of the event and helped to raise a formidable \$26,545.

Cheer squads from each of our houses travelled to the Bredbo and Cooma meal stops to cheer on and thank the participants and volunteers. This year's event Ambassador, Carl Fish travelled up to Jindabyne and gave a memorable speech on Saturday night, with Sally Richards as the guest speaker. Both made a big impact sharing their experiences from two different perspectives on living a life affected by disability.

Of course the event could not take place without the continued support from the NSW Police, RMS, the Cooma-Monaro, Jindabyne and Snowy River shire councils, NSW National Parks and Wildlife, Canberra Greyhound Racing Club, Cycling Australia and the Jindabyne Sport and Recreation Centre.

I would like to personally thank the large group of volunteers whose help ensures the event runs smoothly and safely. They put a massive effort into their varied roles.

## Other donations, functions and community support

Hartley is always extremely grateful and humbled that we receive such widespread and unconditional support from the local community. As usual there are so many to list, but a special mention must go to FAW Building Supplies, Dino Nikias, John Lafferty Photography, Julia Piccoli, The Hellenic Club, Canberra Toyota, Oracle, SAS, GIO, Marsh Pty Ltd, Brumbies and Hughes Mechanical.

### Support those who support Hartley - Special recognition



#### The Hellenic Club

For many years The Hellenic Club has supported our organisation across many events that require a special venue. The Hellenic Club generously waives the room and equipment hire fees for trivia nights, gala dinners, book launches and client functions.

The staff is always more than attentive to our needs and the event management team exceptionally helpful.

Thank you to The Hellenic Club for your ongoing support



#### The Novotel Canberra

Over the past two years Novotel Canberra management and staff have warmly welcomed the recipients of the “Caring for Carers” program developed by Novotel Canberra for Hartley Lifecare. The Novotel Canberra go out of their way to ensure a smooth booking process and take exceptional care of our parents and carers to make sure their respite time is optimised. Respite is much needed by those who care for a person with a disability. A break provides important benefits not only to give carers an opportunity for rest & relaxation but also to help restore life balance & overall wellbeing, enhance physical & mental health, encourage having a social life, and a time to do their own things.

## A very colourful event—the inaugural Colour Run Canberra

Hartley Lifecare was accepted as one of the feature charities in Canberra’s very first Colour Run event. Not only did the event enable us to raise funds but also helped to raise invaluable awareness about our organisation to the 5,000 entrants. Thank you to the organisers of this international event.

## Hartley Website Facebook and Twitter

Over the last year we have ventured into social media as a way to tell our story and help raise awareness about people living with disability. Please like us on Facebook at [www.facebook.com/hartleylifecare](http://www.facebook.com/hartleylifecare) and for those of you who Tweet follow us <https://twitter.com/HartleyLifecare> for all the Hartley news and events.

Recently we have launched a Hartley Hall Markets specific Facebook page [www.facebook.com/HartleyHallMarkets](http://www.facebook.com/HartleyHallMarkets). Here you will find up-to-the-minute information about each month’s market and stall holders. The talented Julia Piccoli continues to work closely with Hartley in these areas. John Lafferty, Hartley’s loyal volunteer photographer, updates photos for use across all the mediums. Thank you to both Julia and John who offer their expertise as in-kind donations.

# HARTLEY HALL MARKETS MANAGER'S REPORT



**Leonie  
Mayberry**

Hartley Hall Markets are held on the first Sunday of every month, excluding January at the Hall Showgrounds. The markets are key to our fundraising efforts to supporting people through our programs and services. These funds are generated through stall holder fees, gold coin entry donations from the public, and our food stalls. Our fundraising food stalls at the Hartley Hall Markets comprise two canteens, two BBQ's and one Hotdog stand, all staffed by volunteers. The markets average 220 stallholders and up to 3500 visitors each month.



*The best fresh produce is available each month at the Hartley Hall Markets*

## Invaluable support for market days

As well as gate collectors, we always need extra volunteers to help us at the markets. Our long standing relationship with Radford College is invaluable to the running of the monthly market. On average 15 Radford College students work as volunteers each market day. I would like to formally thank the school, the parents and the hard working students. Every student volunteer from Radford College is respectful and participates with a beaming smile throughout the day, even when they are doing the dirtiest jobs.

We also have fantastic support from Lake Ginninderra and Biralee Scout groups, as well as from Territory and Municipal Services, Hall Progress Society, Brumby's Bakery, Toms Fresh Fruit Belconnen, and Mikes Meats Fyshwick. All supporters, volunteers and local businesses provide extra workers and supplies that we really need to keep the markets going.



*Relaxing stroll through the many varied stalls at the Hartley Hall Markets*

## Promoting the work of Hartley Lifecare

The Hartley Hall Markets gives us an opportunity to share with the public the services our organisation provides within the community. Every month three young ladies we support, Carol Jayne, Rebecca and Katie, accompanied by their support worker, help me distribute the monthly newsletter to stallholders at the markets. Many more people we support look forward to visiting on the Sunday to have lunch and enjoy an outing to the markets.

At the Markets we tell people about other events that are happening at Hartley Lifecare. Dedicated stalls are set to promote fundraising events such as the Hartley 24-hour Wheel-a-thon, and the Bang on a Beanie campaign. We also put promotional signs about Hartley events on vacant stall sites. These efforts foster awareness about our organisation and we will continue to use the markets in the coming year to publicise future Hartley fundraising events.

Later in the year we are launching a dedicated Hartley Hall Markets website. In 2015 we will also plan to introduce an online automated system for booking stalls. This will help to free up the Market Manager from manual booking processes and improve the public's perception of the markets as a professional and progressive event.

## Spreading Christmas cheer

Christmas Hartley Hall Markets are always our busiest. This year we had 292 stalls. Thank you to Scott Youngs who dressed up as Santa and wandered through the markets spreading Christmas cheer.

It was only fitting after such a big month that we hold a special end of year celebration to thank our long-serving Hartley Hall Markets volunteers. This group of 16 very committed people, some having volunteered for over 20 years, were formally thanked at a Christmas dinner held at Yarrh Wines Murrumbateman, a magnificent location. Long-term supporters Neil McGregor and Fiona Wholohan opened their winery for us to enjoy a memorable evening. Their hospitality and generosity meant we could host a perfect evening and thank each and every one of our dedicated volunteer team for their contribution to Hartley Lifecare and the Hartley Hall Markets in style.

Through extreme weather conditions, 39 degree temperatures in February, rain outs and ground closures in April and May, mud, sunshine, sleet or snow the Hartley Hall Markets is an iconic event. I am privileged to be involved with running the Markets for the past two years. It is an honour to have worked side-by-side with all the volunteers who make it possible to hold 11 markets a year and continue to raise much needed funds for our organisation.

In 2015 Hartley Lifecare will celebrate 27 years running the Hartley Hall Markets. Make sure you set aside the first Sunday of every month and come out and soak up the atmosphere and festivities that are the Hartley Hall Markets.



*Santa and his helpers at the markets*



*Hall Showgrounds are a beautiful setting and create a fabulous atmosphere for the Markets each month*

# OUR SUPPORTERS

## Principal sponsors



CLAYTON UTZ



## Other supporters

ACT Department of Sport and Recreation

ACT Rogaine Association (ACTRA)

Arcidiacono Optometrist

ASG Group

Aspen Medical

At Home Landscaping Pty Ltd

Australian Government Department of Defence

Barlen's Event Hire

Bruce Griffin

Brumbies

Brumby's Bakery, Lyneham

Bunnings

Canberra Aero Club

Canberra Airport

Canberra Greyhound Racing Club

Canberra Southern Cross Club

Canberra Toyota

centreRED IT

CEA

CGI

Cogent Business Solutions

Cooma Monaro Shire and Snowy River Shire Councils

Cycling Australia

First Aid Services Australia

FITAbility

Fuji Xerox

GIO Insurance

Hall Progress Association

Harvey Norman

Hellenic Club

Hertz

Hughes Mechanical

Hewlett-Packard

John Lafferty Photography

King O'Malleys Irish Pub

Lake Ginninderra & Biralee

Scout groups

Marsh Pty Ltd

Mikes Meats, Fyshwick

Mix 106.3 FM Radio

Meyer Vandenberg Lawyers

National Capital Motors

National Zoo and Aquarium

NOUS Group

NSW National Parks and Wildlife Service

NSW Road & Maritime Services

NSW Police

Oracle

PSC Insurance

Radford College

Resolution Consulting Services

Richard and Joan Milner

SAS

Tom's Super Fruits, Belconnen Fresh Fruit Markets

Total Ability

United Way

Websites by Julia

Weston Creek Rotary Club

Whalen Image Solutions

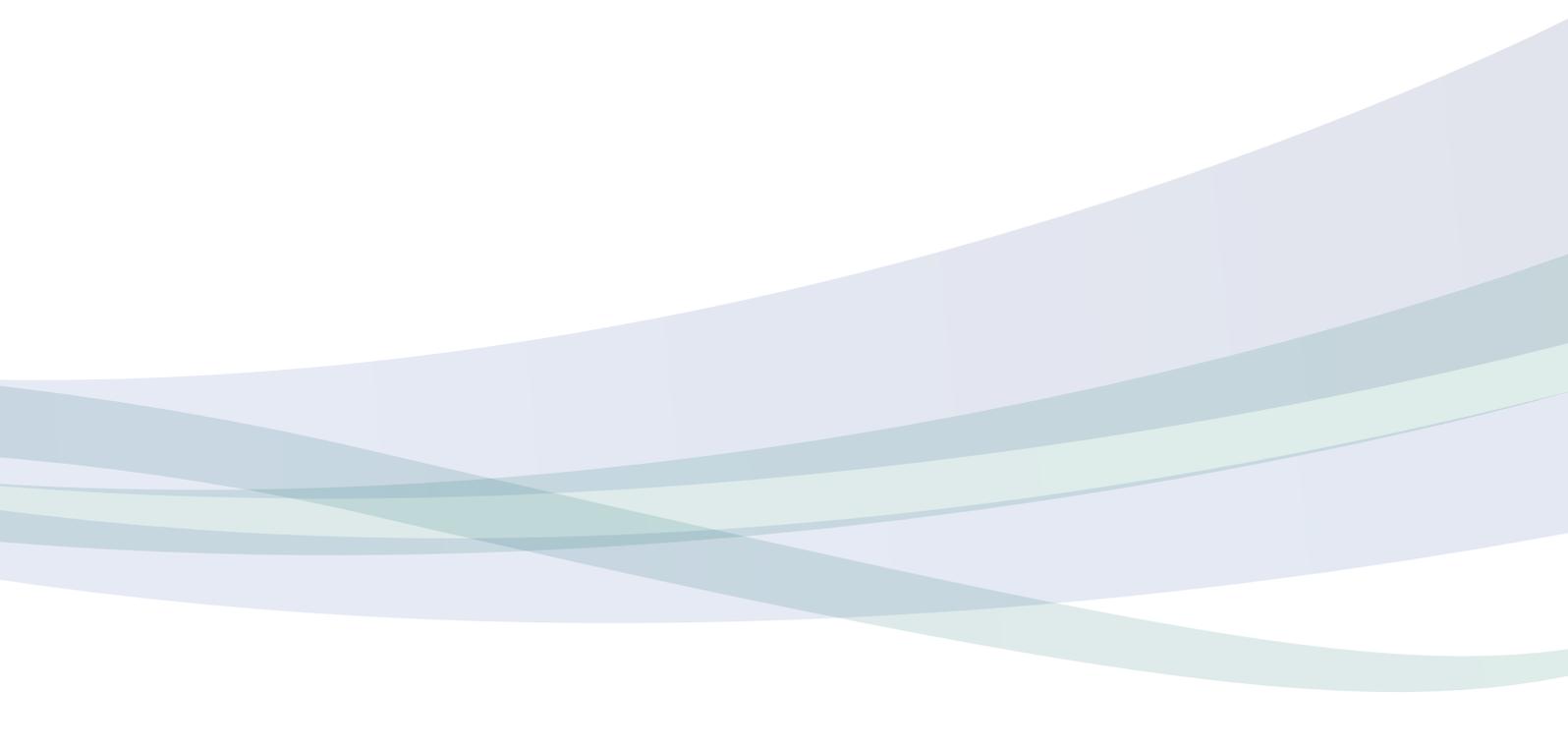
Yarralumla Bakery

Yarrh Wines



*The Hon. Bill Shorten MP, Leader of the Opposition, Jenny Macklin MP and Gai Brotmann MP visit Hartley Court*

HARTLEY LIFECARE INC.  
FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2014



HARTLEY LIFECARE INCORPORATED

BOARD MEMBERS' REPORT

Your Board Members submit the financial statements of the Hartley Lifecare Incorporated (the association) for the financial year ended 30 June 2014.

**Board Members**

The names of the Board Members of the association throughout the year and at the date of these statements are:

Chairperson	Geoff Leeper
Board Members	Tonia Barnes Harris Boulton Peter Brown Lee Conolly Terry Gallagher Jenni Heckendorf Lisa Keeling Jenni Vincent Benjamin Battison Eric Schock
Secretary	Eric Thauvette

**Principal Activities**

The principal activities of Hartley Lifecare Incorporated during the year were to provide respite care, short and long-term accommodation, transport and other support services to people living with severe and complex disabilities.

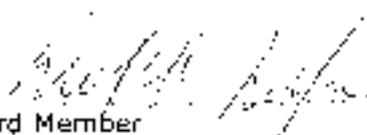
**Significant Changes**

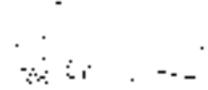
No significant changes in the nature of these activities occurred during the year.

**Operating Result**

The surplus of the Hartley Lifecare Incorporated for the financial year amounted to \$156,473 (2013: surplus of \$119,841).

Signed in accordance with a resolution of the members of the Board.

  
Board Member

  
Board Member

Dated the 11<sup>th</sup> day of September 2014



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## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HARTLEY LIFECARE INCORPORATED

### Report on the Financial Report

We have audited the accompanying financial report of Hartley Lifecare Incorporated (the association), which comprises the statement of financial position as at 30 June 2014, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by members of the Board on the annual statements giving a true and fair view of the financial position of the association.

### Board Members Responsibility for the Financial Report

The Board Members of the association are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the *Associations Incorporation Act 1991 (ACT)* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HARTLEY LIFECARE INCORPORATED

### Qualification

It is not practicable for the association to maintain an effective system of internal control over cash receipts until initial entry into the accounting records. Accordingly, our audit work performed in relation to receipts was limited to the amounts recorded.

### Opinion

In our opinion, except for the effect, if any, of the above qualification, the financial report of Hartley Lifecare Incorporated is in accordance with the *Associations Incorporation Act 1991 (ACT)*, including:

- (i) giving a true and fair view of the association's financial position as 30 June 2014 and of its performance for the year ended on that date and the other matters required by Section 72 (2) of the *Associations Incorporation Act 1991 (ACT)*;
- (ii) we have obtained all the information and explanations required;
- (iii) complying with Australian Accounting Standards – Reduced Disclosure Requirements and the *Associations Incorporation Act 1991 (ACT)*; and
- (iv) proper accounting records and other records have been kept by Hartley Lifecare Incorporated as required by the *Associations Incorporations Act 1991 (ACT)*.

A handwritten signature in black ink, appearing to read 'Shane Bellchambers', is written over a horizontal line.

Shane Bellchambers, FCA  
Registered Company Auditor  
BellchambersBarrett

Canberra, ACT  
Dated this 20<sup>th</sup> day of September 2014

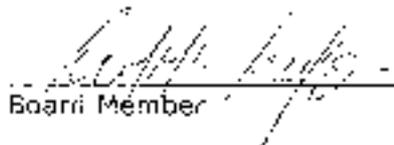
HARTLEY LIFECARE INCORPORATED

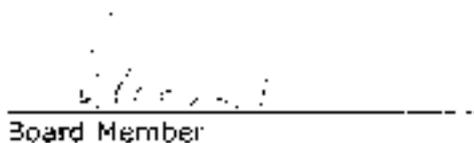
STATEMENT BY MEMBERS OF THE BOARD

In the opinion of the Board the financial statements as set out on pages 6 to 23:

- 1) Presents a true and fair view of the financial position of the Hartley Lifecare Incorporated as at 30 June 2014, and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
- 2) At the date of this statement, there are reasonable grounds to believe that the Hartley Lifecare Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the members of the Board and is signed for and on behalf of the association by:

  
----- Canberra, ACT  
Board Member

  
----- Canberra, ACT  
Board Member

Dated the 1<sup>st</sup> day of September 2014

## HARTLEY LIFECARE INCORPORATED

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2014

	Note	2014 \$	2013 \$
Revenue	2	6,056,408	5,544,901
Depreciation	3	(114,279)	(86,257)
Fundraising costs		(300,671)	(275,126)
Hall markets expenses		(135,651)	(141,782)
Accommodation		(3,930,017)	(2,926,594)
Community programs expenses		(118,968)	(864,939)
Respite care expenses		(995,876)	(925,729)
Other expenses		(304,482)	(204,642)
<b>Current year surplus before income tax</b>		<b>156,473</b>	<b>119,841</b>
Income tax expense	1(2)	-	-
<b>Current year surplus for the year</b>		<b><u>156,473</u></b>	<b><u>119,841</u></b>
<b>Other comprehensive income</b>			
Loss on revaluation of land and buildings	14	(323,874)	-
<b>Other comprehensive income for the year</b>		<b><u>(323,874)</u></b>	<b><u>-</u></b>
<b>Total comprehensive income for the year</b>		<b><u>(167,401)</u></b>	<b>119,841</b>
Total comprehensive income attributable to members of the entity		<u>(167,401)</u>	<u>119,841</u>

The accompanying notes form part of this financial report.

**HARTLEY LIFECARE INCORPORATED**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 JUNE 2014**

	Note	2014 \$	2013 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and Cash Equivalents	6	547,014	802,177
Trade and Other Receivables	7	785,671	151,769
Financial Assets	8	2,170,779	1,779,598
Other Current Assets	9	23,575	18,305
<b>TOTAL CURRENT ASSETS</b>		<b>3,526,989</b>	<b>2,751,849</b>
<b>NON-CURRENT ASSETS</b>			
Property, Plant and Equipment	10	2,589,315	2,975,137
<b>TOTAL NON-CURRENT ASSETS</b>		<b>2,589,315</b>	<b>2,975,137</b>
<b>TOTAL ASSETS</b>		<b>5,716,304</b>	<b>5,726,986</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	11	572,416	600,427
Short-term Provisions	12	126,347	117,668
Other Current Liabilities	13	320,617	239,994
<b>TOTAL CURRENT LIABILITIES</b>		<b>1,119,380</b>	<b>958,089</b>
<b>NON-CURRENT LIABILITIES</b>			
Long-term Provisions	12	2,456	7,028
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>2,456</b>	<b>7,028</b>
<b>TOTAL LIABILITIES</b>		<b>1,121,836</b>	<b>965,117</b>
<b>NET ASSETS</b>		<b><u>4,594,468</u></b>	<b><u>4,761,869</u></b>
<b>EQUITY</b>			
Retained Earnings		1,853,824	1,697,351
Reserves	14	<u>2,740,644</u>	<u>3,064,518</u>
<b>TOTAL EQUITY</b>		<b><u>4,594,468</u></b>	<b><u>4,761,869</u></b>

The accompanying notes form part of this financial report.

HARTLEY LIFECARE INCORPORATED

STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2014

	Asset Revaluation Reserve	Proposed Residential Care Centre Reserve	Hartley Foundation Reserve	Retained Earnings	Total
	\$	\$	\$	\$	\$
<b>Balance at 1 July 2012</b>	2,325,397	225,720	513,401	1,577,510	4,642,028
Profit for the year	-	-	-	119,841	119,841
<b>Balance at 30 June 2013</b>	2,325,397	225,720	513,401	1,697,351	4,761,869
Profit for the year				156,473	156,473
Revaluation adjustment	(323,874)	-	-	-	(323,874)
<b>Balance at 30 June 2014</b>	<u>2,001,522</u>	<u>225,720</u>	<u>513,401</u>	<u>1,853,824</u>	<u>4,594,468</u>

The accompanying notes form part of this financial report.

## HARTLEY LIFECARE INCORPORATED

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2014

	Note	2014 \$	2013 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers		6,307,008	5,749,560
Payments to suppliers and employees		(5,835,406)	(5,314,417)
GST (remitted to) the ATO		(320,623)	(359,423)
Interest received		95,119	92,726
Net cash provided by operating activities		246,098	168,446
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from sale of property, plant and equipment			59,300
Purchase of property, plant and equipment		(43,231)	(163,517)
Purchase of investments		(358,030)	(1,013,760)
Net cash (used) by investing activities		(401,261)	(1,117,977)
Net (decrease) in cash held		(155,163)	(949,531)
Cash and equivalents at beginning of financial year		802,177	1,751,708
Cash and equivalents at end of financial year	6	<u>647,014</u>	<u>802,177</u>

The accompanying notes form part of this financial report.

**HARTLEY LIFECARE INCORPORATED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2014**

**Note 1. Summary of Significant Accounting Policies**

**Basis of Preparation**

Hartley Lifecare (RDR) Incorporated has elected to early adopt the Australian Accounting Standards – Reduced Disclosure Requirements as set out in AASB 1053: *Application of Parts of Australian Accounting Standards* and AASB 2010-2: *Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements*. Accordingly, the association has also early adopted AASB 2011-2: *Amendments to Australian Accounting Standards arising from the Trans-Tasman Convergence Project – Reduced Disclosure Requirements* and AASB 2012-7: *Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements* in respect of AASB 2010-6: *Amendments to Australian Accounting Standards – Disclosures on Transfers of Financial Assets* and AASB 2013-9: *Amendments to Australian Accounting Standards – Presentation of Items of Other Comprehensive Income*.

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards – Reduced Disclosure Requirements of the Australian Accounting Standards Board (AASB) and the *Associations Incorporation Reform Act 2012*. The association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of the financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The financial statements were authorised for issue on 28 September 2014 by the members of the association.

**Accounting Policies**

**(a) Income Tax**

Hartley Lifecare Incorporated is exempt from income tax due to the exemption granted under section 50-35 of the *Income Tax Assessment 1997*, as amended.

**(b) Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and any impairment losses.

**HARTLEY LIFECARE INCORPORATED****NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2014****Note 1. Statement of Significant Accounting Policies (continued)****(b) Property, Plant and Equipment (continued)****Plant and equipment**

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. Land and buildings are measured at fair value. In the event the carrying amount of plant and equipment is greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount, and impairment losses recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1(d) for details of impairment).

The cost of fixed assets constructed within the association includes the cost of materials, direct labour, borrowing costs and an appropriate proportion of fixed and variable overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the association and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the statement of comprehensive income during the financial period in which they are incurred.

**Depreciation**

The depreciable amount of all fixed assets, including buildings and capitalised lease assets, is depreciated on a straight-line basis over the asset's useful life commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

Land owned by Hartley Lifecare Incorporated was revalued as at 1 July 2014. Buildings owned by Hartley Lifecare Incorporated were revalued as at 1 July 2014.

The depreciation rates used for each class of depreciable asset are:

<b>Class of Fixed Asset</b>	<b>Depreciation Rate</b>
Motor vehicles	15% - 25%
Furniture and equipment	15% - 33.33%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are recognised in profit or loss in the period in which they occur. When revalued assets are sold, amounts included in the revaluation relating to that asset are transferred to retained surplus.

**HARTLEY LIFECARE INCORPORATED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2014**

**Note 1. Statement of Significant Accounting Policies (continued)**

**(c) Financial Instruments**

**Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the association commits itself to either purchase or sell the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified "at fair value through profit or loss" in which case transaction costs are recognised immediately as expenses in profit or loss.

**Classification and Subsequent Measurement**

Financial instruments are subsequently measured at either fair value, amortised cost using the effective interest rate method or cost. *Fair value* represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

*Amortised cost* is the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the *effective interest method*.

The *effective interest method* is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of an income or expense item in profit or loss.

*Fair value* is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

The association does not designate any interests in subsidiaries, associates or joint venture entities as being subject to the requirements of accounting standards specifically applicable to financial instruments.

## HARTLEY LIFECARE INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2014**Note 1. Statement of Significant Accounting Policies (continued)****(c) Financial Instruments (continued)****Classification and Subsequent Measurement (continued)***i. Financial assets at fair value through profit or loss*

Financial assets are classified at “fair value through profit or loss” when they are held for trading for the purpose of short-term profit taking, derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

*ii. Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

*iii. Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the association's intention to hold these investments to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

*iv. Available-for-sale financial assets*

Available-for-sale investments are non-derivative financial assets that are either not capable of being classified into other categories of financial assets due to their nature or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with any remeasurements other than impairment losses and foreign exchange gains and losses recognised in other comprehensive income. When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available for sale financial assets are classified as non-current assets when they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as current assets.

**HARTLEY LIFECARE INCORPORATED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2014**

**Note 1. Statement of Significant Accounting Policies (continued)**

**(c) Financial Instruments (continued)**

**Classification and Subsequent Measurement (continued)**

*v. Financial liabilities*

Non-derivative financial liabilities are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial liability is derecognised.

*Impairment*

At the end of each reporting period, the association assesses whether there is objective evidence that a financial asset has been impaired. A financial asset (or a group of financial assets) is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered to constitute a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified into profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

When the terms of financial assets that would otherwise have been past due or impaired have been renegotiated, the association recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been renegotiated so that the loss events that have occurred are duly considered.

*Derecognition*

Financial assets are derecognised when the contractual right to receipt of cash flows expires or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised when the related obligations are discharged or cancelled, or have expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

## HARTLEY LIFECARE INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2014**Note 1. Statement of Significant Accounting Policies (continued)****(d) Impairment of Assets**

At the end of each reporting period, the association assesses whether there is any indication that an asset may be impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (eg in accordance with the revaluation model in AASB 116). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

Where it is not possible to estimate the recoverable amount of an individual asset, the association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

**(e) Employee Benefits**

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may not satisfy any vesting requirements. Those cash outflows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cash flows.

**(f) Grants**

Grants received for the subsequent financial year are treated as unexpended grants. Grants received during the reporting period (for specific purposes) that are not fully expended at balance date are also treated as unexpended grants.

**HARTLEY LIFECARE INCORPORATED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2014**

**Note 1. Statement of Significant Accounting Policies (continued)**

**(g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of twelve months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities in the statement of financial position.

**(h) Revenue and Other Income**

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. Any consideration deferred is treated as the provision of finance and is discounted at a rate of interest that is generally accepted in the market for similar arrangements. The difference between the amount initially recognised and the amount ultimately received is interest revenue.

Revenue from provision of services is recognised upon delivery of services to customers.

Revenue from the sale of goods is recognised at the point of delivery as this corresponds to the transfer of significant risks and rewards of ownership of the goods and the cessation of all involvement in those goods.

Interest revenue is recognised using the effective interest rate method, which, for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

**(l) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

**(j) Comparative Figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**HARTLEY LIFECARE INCORPORATED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2014**

**Note 1. Statement of Significant Accounting Policies (continued)**

**(k) Trade and Other Payables**

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

**(l) Provisions**

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(m) Key Estimates**

*(i) Impairment*

The association assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the association that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

**(n) Key Judgements**

*(i) Provision for impairment of receivables*

The association believes that the full amount of all debt is recoverable, and no doubtful debts provision has been made at 30 June 2014 (2013: nil).

**HARTLEY LIFECARE INCORPORATED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2014**

	<b>2014</b>	<b>2013</b>
	\$	\$
<b>Note 2. Revenue and Other Income</b>		
Operating activities:		
- Fundraising	833,293	834,117
- Membership fees	1,136	614
- Client fees	614,432	760,481
- Government grants	4,090,670	3,558,981
- Traineeship subsidies	10,045	6,500
- Other revenue	378,562	222,445
	<u>5,928,138</u>	<u>5,383,133</u>
Other revenue:		
- Interest received	95,119	102,468
- Unrealised gain on investments	33,151	59,300
	<u>128,270</u>	<u>161,768</u>
<b>Total Revenue</b>	<u><b>6,056,408</b></u>	<u><b>5,544,901</b></u>
<b>Note 3. Profit for the Year</b>		
<b>a. Expenses</b>		
- Depreciation of property, plant and equipment	114,270	86,257
- Employee benefits expense	4,131,341	4,115,327
	<u>4,245,611</u>	<u>4,201,584</u>
<b>b. Significant Revenue and Expenses</b>		
The following significant revenue and expense items are relevant in explaining the financial performance:		
- Government grants	4,090,670	3,558,981

**Note 4. Events after the Reporting period**

There have been no events subsequent to reporting date, which require disclosure in the financial statements.

**Note 5. Key Management Personnel Compensation**

The totals of remuneration paid to key management personnel of the association during the year are as follows:

	<b>2014</b>	<b>2013</b>
	\$	\$
Key management personnel compensation	<u>616,626</u>	<u>556,404</u>

**HARTLEY LIFECARE INCORPORATED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2014**

	Note	2014 \$	2013 \$
<b>Note 6. Cash and Cash Equivalents</b>			
Cash at bank and in hand		<u>647,014</u>	<u>802,177</u>
		<u>647,014</u>	<u>802,177</u>

*Reconciliation of Cash*

Cash at the end of the financial year as shown in the cash flow statement is reconciled to items in the statement of financial position as follows:

Cash and cash equivalents	647,014	802,177
	<u>647,014</u>	<u>802,177</u>

**Note 7. Trade and Other Receivables**

## CURRENT

Trade debtors	44,888	76,553
Accrued income	224,502	54,391
Accrued interest	<u>16,231</u>	<u>20,825</u>
Total current trade and other receivables	<u>285,621</u>	<u>151,769</u>

**Note 8. Other Financial Assets**

## CURRENT

Financial assets at fair value through profit or loss	<b>15</b> <u>2,170,779</u>	<u>1,779,598</u>
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Financial assets at fair value through profit or loss are comprised of listed interest income securities held for trading purposes to generate income and are represented by National Income Securities.

**Note 9. Other Current Assets**

## CURRENT

Prepayments	23,375	18,105
Security bonds	200	200
	<u>23,575</u>	<u>18,305</u>

**HARTLEY LIFECARE INCORPORATED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2014**

	Note	2014	2013
		\$	\$
<b>Note 10. Property, Plant and Equipment</b>			
Leasehold land and buildings at fair value:			
35 Wisdom Street, Hughes		1,050,000	1,600,000
- 6 Hodgson Place, Pearce		200,000	229,113
Leasehold land and buildings at cost:			
- 6 Hodgson Place, Pearce		1,100,000	844,762
		2,350,000	2,673,875
- Hall Market Shed at cost:		40,948	40,948
Accumulated depreciation		(40,948)	(40,948)
		.	.
Total Leasehold land and buildings		2,350,000	2,673,875
Motor vehicles at cost:		341,583	336,585
Accumulated depreciation		(192,082)	(125,252)
		149,501	211,333
Furniture and equipment at cost:		179,484	154,879
Accumulated depreciation		(89,670)	(64,950)
		<u>89,814</u>	<u>89,929</u>
Total Property, Plant and Equipment		<u>2,589,315</u>	<u>2,975,137</u>

**HARTLEY LIFECARE INCORPORATED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2014**

**Note 10. Property, Plant and Equipment (continued)****(a) Movements in carrying amounts**

Movement in carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year.

	Leasehold and buildings at valuation  \$	Leasehold land and buildings at cost  \$	Motor vehicles  \$	Furniture and equipment  \$	Total  \$
<b>Balance at 1 July 2012</b>	1,829,113	844,762	107,146	89,117	2,870,138
Additions	-	-	134,525	26,992	163,517
Disposals	-	-	(200,519)	(463,575)	(664,094)
Revaluation adjustment	-	-	33,828	(6,039)	27,739
Depreciation write-back	-	-	200,519	463,575	664,094
Depreciation expense	-	-	(64,165)	(22,091)	(86,257)
<b>Balance at 30 June 2013</b>	1,829,113	844,762	71,333	89,979	2,975,137
Additions	-	-	27,718	24,605	52,323
Disposals	-	-	(22,720)	-	(22,720)
Depreciation write back	-	-	22,720	-	22,720
Impairment	(579,113)	-	-	-	(579,113)
Revaluation adjustment	-	255,238	-	-	255,238
Depreciation expense	-	-	(89,550)	(24,720)	(114,270)
<b>Carrying amount 30 June 2014</b>	<u>1,250,000</u>	<u>1,100,000</u>	<u>145,501</u>	<u>89,814</u>	<u>2,589,315</u>

**HARTLEY LIFECARE INCORPORATED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2014**

	Note	2014 \$	2013 \$
<b>Note 11. Trade and Other Payables</b>			
CURRENT			
Trade payables		22,186	13,839
Accrued expenses		240,260	180,771
Short-term employee benefits		267,671	231,187
Taxation liabilities		142,299	114,630
		672,416	600,427

**(a) Financial liabilities at amortised cost classified as trade and other payables**

Total current		672,416	600,427
Less annual leave entitlements		(267,671)	(231,187)
Less taxation liabilities		(114,630)	(114,630)
Financial liabilities as trade and other payables	<b>15</b>	290,115	254,610

*Collateral pledged*

No collateral has been pledged for any of the trade and other payable balances.

**Note 12. Provisions**

		2014 \$	2013 \$
<b>Analysis of Total Provisions</b>			
Current		126,347	117,668
Non-current		2,456	7,078
		128,803	124,696

**Note 13. Other Liabilities**

CURRENT			
Income in advance		320,617	239,994

## HARTLEY LIFECARE INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2014**Note 14. Reserves****Asset revaluation reserve**

The asset revaluation reserve records changes in fair value of land and buildings.

**Proposed residential care centre reserve**

The proposed residential care centre reserve records funds set aside for the future expansion of the proposed residential care centre.

**Hartley Foundation reserve**

The Hartley Foundation reserve records funds set aside for future expansion of the association.

**Note 15. Financial Risk Management**

The association's financial instruments consist mainly of deposits with banks, short-term investments, accounts receivable and payable.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

	Note	2014 \$	2013 \$
<b>Financial Assets</b>			
Cash and cash equivalents	6	647,014	802,177
Loans and receivables	7	285,621	151,769
Financial assets at fair value through profit or loss	8	2,170,779	1,779,598
		3,103,414	2,733,544
<b>Financial Liabilities</b>			
Trade and other payables	11a	290,115	254,610

**Net Fair Values**

Net fair values of financial assets and financial liabilities are materially in line with carrying values.

**Note 16. Related Party Transactions**

No related party transactions were entered into during the period ended 30 June 2014.

**Note 17. Association Details**

The principal place of business of the association is:

Hartley Lifecare Incorporated  
6 Hodgson Place  
Pearce, ACT, 2607





*Making a  
difference  
for people  
with disability*

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Integrating the National Brain Injury Foundation